

Regular Board Meeting
Monday September 24, 2018 7:10PM
MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:03PM on September 24, 2018 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, George, Gimbel, Martel (7:08), Poulsom, Stavinoga
Trustees Absent: Berger
Staff Present: Fardoux, Hunt, Prochot, Renkosiak, Reynders, Roothaan B.
Visitors Present: Farzaheh, Ghouri, Hamada, Hussain, Inserra, Roothaan P., Randles.

3. AUDIENCE TO VISITORS

Brooke Roothaan made a statement and distributed a 10-page document regarding her employment at the library. Visitors M. Ghouri, M. Hamada, and M. Farzaheh made statements in support of Ms. Roothaan.

4. CONSENT AGENDA

Trustee Martel moved and Trustee George seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of August 27, 2018 Special Board Meeting (B&A Hearing)
- Approve Minutes of August 27, 2018 Regular Board Meeting
- Approve Financial Report and Disbursements for period 8/1/18 - 8/31/18

Aye: Beard, George, Gimbel, Martel, Poulsom, Stavinoga **Nay:** none **Abstain:** none **Absent:** Berger

5. FY18 AUDIT PRESENTATION AND ACCEPTANCE

Paul Inserra from McClure, Inserra & Company reviewed the various components of the FY18 audit and responded to questions. The Library was issued a clean opinion for the FY18 audit. Trustees accepted the audit as presented.

6. GENERAL POLICY REVISIONS

Library Director Su Reynders presented recommendations for change to the General Policy. A summary of significant changes include:

- Close the day after Thanksgiving instead of 1:00PM the day before.
- Add statement allowing restricted access for items based on patron age
- Move from a date-based to a usage-based library card expiration model.
- Add loan rules for Library of Things items.

Trustees discussed the recommended changes and requested several edits:

- Consider closing the library at 6:00PM the day before Thanksgiving
- Be more specific regarding age restrictions
- Cite the Non-Resident statute in the body of the policy

The Board will review the draft policy again at the October 22, 2018 meeting.

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

7. RETIREMENT PLAN OPTIONS OVERVIEW

Library Director Reynders provided a high-level overview of the review process, and presented an initial look at the options.

8. PRELIMINARY LEVY DISCUSSION

The Board discussed the final tax levy to be approved at the regular October 22, 2018 meeting. In considering the levy, the Board took into consideration economic factors in Lincolnwood and Illinois, the fiscal needs of the library, CPI, and the tax cap.

9. REPORTS

Library Director Su Bochenski and Head of Operations Amy Prochot reviewed the highlights of their written reports and answered questions.

10. ADJOURN TO CLOSED SESSION

As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Trustee Stavinoga moved and Trustee George seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 8:25PM**. Voice vote carried.

11. RECONVENE OPEN SESSION

President Beard reconvened the meeting in open session at 9:29PM.

12. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Regular Board Meeting: Monday October 22, 2018 7:00PM

13. ADJOURNMENT

Trustee Martel moved and Trustee Poulsom seconded that **THE MEETING BE ADJOURNED AT 9:31PM**. Voice vote carried.


Secretary