

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

**Regular Board Meeting
Monday April 23, 2018 7:00PM
MINUTES**

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:10PM on April 23, 2018 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Berger, Gimbel, Poulsom, Stavinoga
Trustees Absent: George, Martel
Staff Present: Bonilla, Kalmens, Prochot, Renkosiak, Reynders
Visitors Present: None

3. AUDIENCE TO VISITORS

There were no visitors present.

4. CONSENT AGENDA

Trustee Stavinoga moved and Trustee Berger seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of March 26, 2018 Regular Board Meeting
- Approve Financial Report and Disbursements for period 3/1/18-3/31/18

Aye: Beard, Berger, Gimbel, Poulsom, Stavinoga **Nay:** none **Abstain:** none **Absent:** George, Martel

5. STRATEGIC PLAN DRAFT V2.0 REVIEW AND APPROVAL

Director Reynders presented the revised draft of the strategic plan for FY18-21. Trustees were presented with a few drafts of the mission and vision statement, and gave input to Director Reynders for finalizing each.

A mission statement is a formal summary of the aims and values of a company, organization, or individual. Trustees agreed that the new mission statement is: "Foster lifelong learning and connect the community through our materials, space, events, and expertise."

A vision statement is a statement describing the clear and inspirational long-term desired change resulting from the library's work. Trustees agree that the new vision statement is: "Empower, inspire, connect."

Trustee Berger moved and Trustee Stavinoga seconded to **APPROVE THE FY19-FY21 STRATEGIC PLAN, INCLUDING THE MISSION AND VISION STATEMENTS, AS AMENDED.** Voice vote carried.

6. DISCUSS CAPITAL PROJECTS

Library Director Reynders reviewed the Three-Year Capital Improvement Plan with the Board, presented the findings of the clerestory window study completed on 4/19 and discussed the option of a drain connection to sewer for the permeable paver lot.

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Director Reynders recommended the window repair project be included in the capital projects for FY19. Trustees discussed possible options for repairs; projects will continue to be discussed at subsequent Board meetings to establish a plan for repair.

The Board directed staff not to move forward with the connection of the back parking lot to the sewer drain, and to monitor flooding. Staff will keep the Board updated regarding flooding, and will discuss again as necessary.

7. REPORTS

President Beard referred to the request from the Friends of the Library to hold a contest to plan the landscape of the center parking lot island, and Trustees agreed that landscaping falls into library operations and is not a good fit for the Friends. Staff will work with the Friends to identify other opportunities to boost their visibility and promote their organization.

Library Director Su Reynders and Head of Marketing Chris Renkosiak referred to their written reports and answered questions.

8. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Finance & Facilities Committee Meeting: Monday May 7, 2018 7:00PM
- Regular Board Meeting: Monday June 4, 2018 7:00PM
- Regular Board Meeting: Monday June 25, 2018 7:00PM

9. ADJOURNMENT

Trustee Poulson moved and Trustee Berger seconded that **THE MEETING BE ADJOURNED AT 8:15PM.** Voice vote carried.



Secretary