

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

Regular Board Meeting
Monday February 26, 2018 6:00PM
MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 6:06PM on February 26, 2018 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Berger, George, Gimbel, Martel, Poulsom, Stavinoga
Trustees Absent: None
Staff Present: Bonilla, Fardoux, Hunt, Kalmens, Prochot, Renkosiak, Reynders, Wilson
Visitors Present: None

3. AUDIENCE TO VISITORS

There were no visitors present.

4. CONSENT AGENDA

Trustee Poulsom moved and Trustee George seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of January 22, 2018 Regular Board Meeting
- Approve Financial Report and Disbursements for period 1/1/18-1/31/18

Aye: Beard, Berger, George, Gimbel, Martel, Poulsom, Stavinoga **Nay:** none **Abstain:** none **Absent:** none

5. ADJOURN TO CLOSED SESSION

As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

As pursuant to 5 ILCS 120/2 C (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Trustee Martel moved and Trustee Berger seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 6:07PM.** Voice vote carried.

6. RECONVENE OPEN SESSION

President Beard reconvened the meeting in open session at 7:10PM.

Trustee Martel moved and Trustee George seconded to **APPROVE AN 3% SALARY INCREASE FOR THE LIBRARY DIRECTOR, EFFECTIVE THE FIRST DAY OF THE PAY PERIOD IMMEDIATELY FOLLOWING HER FEBRUARY 6, 2018 EMPLOYMENT ANNIVERSARY.**

Aye: Beard, Berger, George, Gimbel, Martel, Poulsom, Stavinoga **Nay:** none **Abstain:** none **Absent:** none

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Trustee Martel moved and Trustee Poulsom seconded to **APPROVE TO ACCEPT THE RECOMMENDATIONS REGARDING WRITTEN MINUTES AND AUDIO RECORDINGS AS PRESENTED.** Voice vote carried unanimously.

<u>Closed Session at</u>	<u>Reason for Closed Session</u>	<u>Recommendation</u>
03/20/14 Regular Board Meeting	Personnel	Do not release
04/02/14 Special Board Meeting	Personnel	Do not release
04/17/14 Regular Board Meeting	Personnel	Do not release
03/11/15 Regular Board Meeting	Personnel	Do not release
05/26/15 Regular Board Meeting	Personnel	Do not release
03/17/16 Regular Board Meeting	Personnel	Do not release
05/05/16 F&F Committee Meeting	Personnel	Do not release
06/02/16 F&F Committee Meeting	Personnel	Do not release
03/13/17 Regular Board Meeting	Personnel	Do not release
03/27/17 Regular Board Meeting	Personnel	Do not release
08/28/17 Regular Board Meeting	Review Closed Minutes	Approve and release
02/18/16 Regular Board Meeting	Review Closed Minutes	Destroy
03/17/16 Regular Board Meeting	Personnel	Destroy
05/05/16 Regular Board Meeting	Personnel	Destroy
06/02/16 Regular Board Meeting	Personnel	Destroy
08/22/16 Regular Board Meeting	Review Closed Minutes	Destroy

7. STRATEGIC PLANNING INPUT RESULTS – EXECUTIVE SUMMARY PRESENTATION

Director Reynders presented an executive summary of the results from the strategic plan input sessions and community survey. Director Reynders gave recommendations to the Board for strategic initiatives to be pursued during the next three years. The Board generally agreed upon the four initiatives:

- *Lifelong Learning.* Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.
- *Early Childhood Learning.* Children from birth to five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen.
- *Community Engagement.* Residents will have the opportunities they need to become involved in the library and local community in ways that positively impact their well-being.
- *Express Creativity.* Residents will have the services and support they need to express themselves by creating print, video, audio, or visual content in a real-world or online environment.

The next steps will be for staff to write a draft plan, including goals and potential activities. Staff will also review the mission and vision statements and core values. A draft plan will be presented to the Board at the March meeting.

Trustee Martel requested that a section regarding site and building improvements be included in the plan.

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8. REPORTS

Library Director Su Reynders and Head of Information Services Jenn Hunt referred to their written reports and answered questions.

Trustee Martel requested that staff investigate a “single sign on” for all library virtual services, ideally with a biometric password such as a fingerprint or face recognition. This item will be added to the Board Action Chart.


9. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- **Regular Board Meeting:** Monday March 26, 2018 7:00PM

10. ADJOURNMENT

Trustee Martel moved and Trustee George seconded that **THE MEETING BE ADJOURNED AT 8:35PM.** Voice vote carried.


Secretary