

Regular Board Meeting
Monday January 22, 2018 7:00PM
MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:02PM on January 22, 2018 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Berger, George, Gimbel, Martel, Poulosom, Stavinoga
Trustees Absent: None
Staff Present: Bonilla, Fardoux, Hunt, Kalmens, Prochot, Renkosiak, Reynders
Visitors Present: Josip B., Margaret J., and Dev P.

3. AUDIENCE TO VISITORS

Young Lincolnwood resident, Dev P., introduced himself to the board as a member of the library's youth volunteer group. Head of Information Services Jenn Hunt introduced newly hired librarian Lev Kalmens.

4. CONSENT AGENDA

Trustee Martel moved and Trustee George seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of November 27, 2017 Regular Board Meeting
- Approve Financial Report and Disbursements for period 11/1/17-12/31/17
- Approve Resolution 2017/18-2 Adopting Policy Prohibiting Harassment, Discrimination, and Retaliation
- Approve Revisions to the Employee Handbook and Personnel Policy

Aye: Beard, Berger, George, Gimbel, Martel, Poulosom, Stavinoga **Nay:** none **Abstain:** none **Absent:** none

LIBRARY TRENDS PRESENTATION/STRATEGIC PLAN UPDATE

Director Reynders gave a presentation of current library trends and shared some of the initial results from the strategic plan community survey.

Trustees discussed and asked questions about the trends and survey results, analyzing the potential impact these could have on the library.

5. ESTABLISH LIBRARY DIRECTOR EVALUATION TIMELINE/PROCESS

Trustees discussed the process for conducting the Library Director evaluation. Trustees agreed to start the Board meeting on Monday February 26, 2018 at 6:00PM to include the Director's evaluation. Director Reynders will complete her self-evaluation and distribute to Trustees by February 16.

6. REPORTS

Library Director Su Reynders and Head of Youth & Teen Services Emily Fardoux referred to their written reports and answered questions.

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LINCOLNWOOD PUBLIC LIBRARY DISTRICT
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Ms. Fardoux introduced three members of the library's teen volunteer group, the Council for Awesome Tweeners (CAT), and talked about their volunteer activities.

Trustee Poulsom inquired about what the plans were for improving or using the open space on the north side of the building. Trustees agreed to participate in a of high level site improvement visioning exercise, perhaps in conjunction with the annual building walkthrough. Director Reynders will lead the Board through the exercise at the March or April Board meeting.

7. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- **Regular Board Meeting:** Monday February 26, 2018 6:00PM. Please note the start time change to 6:00PM to accommodate the Director's annual evaluation.

8. ADJOURNMENT

Trustee Martel moved and Trustee Poulsom seconded that **THE MEETING BE ADJOURNED AT 8:17 PM.** Voice vote carried.



Secretary