

**ORDINANCE NO. 2013-14/3**

**ORDINANCE PROVIDING FOR THE LEVYING OF TAXES FOR THE  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS,  
FOR THE FISCALYEAR BEGINNING JULY 1, 1013 AND ENDING JUNE 30, 2014**

BE IT ORDAINED by the Board of Trustees of the Lincolnwood Public Library District as follows:

Section 1: THAT the sum of TWO MILLION, FOUR HUNDRED AND SIX THOUSAND, AND TWO HUNDRED DOLLARS [\$2,406,200] as detailed in the following pages, is hereby levied upon all taxable property within the corporate limits of this Library District; and said tax is to be levied to defray the expenses and liabilities of this Library District for the fiscal year commencing July 1, 2013 and ending June 30, 2014.

Section 2: THAT said taxes are to be applied against appropriations heretofore made by ORDINANCE NO. 2013-14/2 adopted by this Board on September 19, 2013, which appropriations are also detailed in the following pages.

Section 3: THAT the Secretary of the Library District is hereby directed to file a certified copy of this *Ordinance Providing for the Levying of Taxes* with the Office of the Cook County Clerk within the time specified by law; and that said Secretary is further directed to post, and keep this Ordinance available, for public inspection by any interested party in the main office of the Lincolnwood Public Library District.

Section 4: THAT this Ordinance shall be in full force and effect from, and after, its passage and approval, as required by law.

ADOPTED this 21<sup>st</sup> day of November, 2013, pursuant to a roll call vote as follows:

AYES: Beard, Berger, Gimbel, Martel, Stavinoga

NAYS: 0

ABSTAIN: 0

ABSENT: Fields, Poulson

/S/  
Kendra L. Beard, President

ATTEST:

/S/  
Pamela Stavinoga, Acting Secretary

BOARD OF LIBRARY TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
LINCOLNWOOD, ILLINOIS

**ORDINANCE NO. 2013-14/3**  
**ORDINANCE LEVYING TAXES FOR LIBRARY PURPOSES FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014**

	<u>Amount of Appropriation</u>	<u>Amount To Be Levied</u>
<b><u>PART I -- CORPORATE FUND</u></b>		
A- <u>Library Materials, Resources, Services &amp; Programs</u>		
Books - Adult	\$ 63,250	\$ 60,000
Books - Youth & Young Adult	35,000	32,000
Audio Visual Materials - Adult	40,250	38,000
Audio Visual Materials - Youth & Young Adult	15,000	14,000
Computerized Information Resources	96,750	90,000
Shared Database Resources [CCS]	88,875	86,000
Periodicals	10,625	9,000
Library Programs - Adult	12,000	10,000
Library Programs - Youth & Young Adult	11,000	9,000
Summer Reading Program	6,250	5,000
Miscellaneous Services & Resources	2,500	-
B- <u>Supplies</u>		
Supplies - Office	5,000	4,000
Supplies - Library Operations	11,250	9,000
Supplies - Printers & Copiers	7,500	7,000
Supplies - Library Programs	3,750	3,000
Supplies - Miscellaneous	1,250	-
Supplies - Cost Recovery	2,250	1,000
C- <u>Contractual &amp; Other Outside Services</u>		
Accounting Services	11,750	10,000
Legal Services	10,000	9,000
Pension Consultants	7,375	6,000
Payroll Services	5,375	5,000
Graphic Design & Public Information Services	49,375	46,000
Cataloging Services [OCLC]	3,625	3,000
Book Processing	6,250	5,000
Interlibrary Delivery Service	-	-
Miscellaneous Consultant Services	18,750	16,000
D- <u>Miscellaneous Operating Expenses</u>		
Insurance -- Building Contents	9,500	9,000
Telephone Expenses	5,000	4,000
Postage & Delivery Expenses	6,250	5,000
Utilities	73,500	70,000
Computer Support & Maintenance	90,000	80,000
Office-Copier-AV Equipment Maintenance & Repair	1,125	1,000
E- <u>Training, Development, and Recruitment</u>		
Staff Development	28,750	25,000
Personnel Recruitment	1,250	1,000
Trustee Development	3,750	2,000

BOARD OF LIBRARY TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
LINCOLNWOOD, ILLINOIS

	<u>Amount of Appropriation</u>	<u>Amount To Be Levied</u>
<b><u>PART I -- CORPORATE FUND [CONTINUED]</u></b>		
F- <u>Community Information and Relations</u>		
Advertising & Legal Notices	3,250	2,000
Gateway Newsletter	14,500	12,000
Printing Costs [excluding Gateway]	2,500	2,000
Special Events and Ceremonial Occasions	7,500	6,000
Community Partnership-Membership Expenses	2,500	2,000
Development and Fundraising	1,250	1,000
G- <u>Salaries and Benefits</u>		
Staff Salaries [Excluding Maint-Custodial Staff]	1,428,125	1,304,200
Retirement Plan Contributions	93,750	85,000
Group Insurance Expenses	148,750	140,000
Employee Benefits - Other Compensation	-	-
H- <u>Capital Equipment Lease &amp; Purchase</u>		
Copier Equipment Lease Expenses	17,500	15,000
Equipment Lease - Other	125	-
Office-AV Equipment & Shelving Purchases	4,375	4,000
Computer Equipment & Technology Project Purchases	47,500	41,000
I- <u>Other Expenses</u>		
Miscellaneous Fees & Expenses	2,000	-
Contingencies	125,888	-
<b>TOTAL CORPORATE FUND APPROPRIATION</b>	<b><u>\$ 2,643,638</u></b>	<b><u>\$ 2,288,200</u></b>

*The foregoing appropriations less estimated amounts available from other sources are hereby levied from the tax for general corporate purposes.*

**PART II -- BUILDING/MAINTENANCE FUND**

Wages -Maintenance & Custodial Staff	\$ 25,875	\$ -
Contractual [Day] Labor	500	-
Contractual Services-Custodial	32,500	-
Maintenance-Custodial Supplies	11,250	-
Building & Building Equipment Maintenance	10,000	-
Grounds Maintenance	54,375	-
Maintenance-Custodial Equipment Leases and Purchases	625	-
Major Repairs & Improvements	37,500	-
Space Rental-Lease	-	-
Contingencies [e.g., Emergency Repairs & Cleanup]	8,631	-
<b>TOTAL BUILDING/MAINTENANCE FUND APPROPRIATION</b>	<b><u>\$ 181,256</u></b>	<b><u>\$ -</u></b>

*The foregoing expenses for Building and Maintenance are normally appropriated from a **SPECIAL TAX** in addition to all other taxes appropriated by the District. The Lincolnwood Board of Trustees voted on July 17, 2013 to **not** approve levying the additional tax of .02% for the 2013-2014 fiscal year.*

**PART III-- SOCIAL SECURITY FUND**

FICA Expense	\$ 116,250	\$ 90,000
Contingency	5,813	-
<b>TOTAL SOCIAL SECURITY FUND APPROPRIATION</b>	<b><u>\$ 122,063</u></b>	<b><u>\$ 90,000</u></b>

*The foregoing is levied from a **SPECIAL TAX** for Federal Insurance contribution expenses in addition to all other taxes levied by the District.*

BOARD OF LIBRARY TRUSTEES  
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LINCOLNWOOD, ILLINOIS

	<u>Amount of Appropriation</u>	<u>Amount To Be Levied</u>
<b><u>PART IV-- LIABILITY INSURANCE FUND</u></b>		
Insurance	\$ 29,625	\$ 18,000
Contingency	1,481	-
<b>TOTAL LIABILITY INSURANCE FUND APPROPRIATION</b>	<b><u>\$ 31,106</u></b>	<b><u>\$ 18,000</u></b>

*The foregoing is levied from a **SPECIAL TAX** for Liability Insurance expenses in addition to all other taxes levied by the District.*

<b><u>PART V -- AUDIT FUND</u></b>		
Audit Fee	\$ 12,000	\$ 10,000
Contingency	600	-
<b>TOTAL AUDIT FUND APPROPRIATION</b>	<b><u>\$ 12,600</u></b>	<b><u>\$ 10,000</u></b>

*The foregoing is levied from a **SPECIAL TAX** for Annual Audit expenses in addition to all other taxes levied by the District.*

<b><u>PART VI -- SPECIAL RESERVE FUND</u></b>		
Special Reserve Fund-Facility Projects	\$ 437,500	\$ -
Contingency	-	-
<b>TOTAL SPECIAL RESERVE FUND APPROPRIATION</b>	<b><u>\$ 437,500</u></b>	<b><u>\$ -</u></b>

*The foregoing is appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.*

<b><u>PART VII -- SUMMARY &amp; TOTAL LEVY</u></b>		
	<u>Appropriated</u>	<u>Levied</u>
CORPORATE FUND	\$ 2,643,638	\$ 2,288,200
BUILDING & MAINTENANCE FUND	181,256	-
SOCIAL SECURITY FUND	122,063	90,000
LIABILITY INSURANCE FUND	31,106	18,000
AUDIT FUND	12,600	10,000
SPECIAL RESERVE FUND	437,500	-
GRAND TOTAL	<b><u>\$ 3,428,163</u></b>	<b><u>\$ 2,406,200</u></b>

	<b>TOTAL LEVY</b>	<b><u>\$ 2,406,200</u></b>
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BOARD OF LIBRARY TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
LINCOLNWOOD, ILLINOIS

STATE OF ILLINOIS)

SS)

COUNTY OF COOK)

**CERTIFICATION**

I, Dany R. Fields, DO HEREBY CERTIFY THAT I am the Secretary of the Board of Library Trustees of the Lincolnwood Public Library District and that the foregoing is a true and correct copy of an Ordinance duly passed by the Board of Trustees of the Lincolnwood Public Library District at a meeting of the Board of Trustees held on November 21, 2013, being titled "ORDINANCE PROVIDING FOR THE LEVYING OF TAXES FOR THE LINCOLNWOOD PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30 2014" [Ordinance No. 2013-14/3], the original Ordinance being a part of the official record of said Lincolnwood Public Library District.

Dated: November 21, 2013

/S/

Pamela Stavinoga, Acting Secretary  
Board of Trustees  
Lincolnwood Public Library District