

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

**Regular Board Meeting**  
**Monday October 23, 2017 7:00PM**  
**MINUTES**

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:00PM on October 23, 2017 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Berger, Gimbel, Martel, Poulsom, Stavinoga  
Trustees Absent: George  
Staff Present: Bero, Bochenski, Bonilla, Foster, Prochot, Renkosiak  
Visitors Present: Abhi S.

3. AUDIENCE TO VISITORS

A young Lincolnwood resident presented a proposal to install a gum or candy vending machine in the café. Trustees asked questions, and reported that they would consider the proposal and respond with an answer.

4. CONSENT AGENDA

Trustee Berger moved and Trustee Martel seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of September 25, 2017 Regular Board Meeting
- Approve Financial Report and Disbursements for periods 9/1/17-9/30/17
- Adopt 2017 Tax Levy Ordinance No. 2017-18/3
- Accept final FY17 Audit

5. PARKING LOT BID ACCEPTANCE

Director Bochenski presented the results from the parking lot bid, and recommended that the Board accept the low bidder, Rabine Group. She reported that their proposal met all RFP requirements, staff received positive references, and staff verified contract details to their satisfaction. Nine bids were received by the due date of October 20, 2017 at 12:00 noon, and staff held a public bid opening meeting at 1:00PM on October 20, 2017.

Company Name	Bid Amount
Rabine Group	\$38,785
Allstar Asphalt	\$42,000
Patriot Maintenance	\$44,800
Accu-Paving Co	\$46,850
Superior Paving Inc.	\$47,885
Advantage Paving Inc.	\$51,216
Builders Paving	\$52,372
Abbey Paving	\$52,930
A Lamp Concrete	\$74,415

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Trustee Martel moved and Trustee Poulsom seconded to **ACCEPT THE LOW BID FROM RABINE GROUP FOR THE PARKING LOT REPAIR PROJECT AT A COST OF \$38,785.**

**Aye:** Beard, Berger, Gimbel, Martel, Poulsom, Stavinoga **Nay:** none **Abstain:** none **Absent:** George

6. REVIEW FISCAL ACCOUNTABILITY POLICY RECOMMENDATIONS

Trustees reviewed the staff recommendations to the Fiscal Accountability Policy, and requested that the following changes be brought to the Board at the November 27 meeting:

- Identify a title or way to refer to the secondary staff signatory that is more specific than the "Acting Director as listed in the Emergency Succession Plan."
- List the vendors and approval limits that staff recommend be paid electronically.
- Include a brief process description of how payments are initiated, authorized, and approved.

7. STRATEGIC PLAN FY19-FY21 BOARD INPUT SESSION SCHEDULING

Director Bochenski provided a brief overview of the FY19-21 strategic planning timeline, and asked Trustees to schedule the Board input session. Trustees agreed to meet on Monday November 6, 2017 at 6:00PM. The meeting will be scheduled as a Committee of the Whole, as no decisions will be made.

8. FY18 PER CAPITA GRANT REQUIREMENTS

Trustees reviewed the Illinois State Library Literacy Program as a requirement of the FY18 Per Capita Grant requirements.

9. REPORTS

Library Director Su Bochenski and Head of Marketing Chris Renkosiak referred to their written reports and answered questions.

Director Bochenski reported that Scott Weil, a Lincolnwood resident, contacted the library to see if the library may be interested administering a scholarship funded in part by the Weil family. Arnold Weil, Scott's father, was a Library Trustee for many years, beginning in 1994. Trustees discussed possible guidelines and administration of a scholarship, and inquired if the Friends of the Library may be a better fiscal administrator due to their 501(c)3 organizational status. Director Bochenski will contact the Friends and discuss the scholarship, and introduce Mr. Weil as appropriate.

10. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Committee of the Whole: Monday November 6, 2017 6:00PM
- Regular Board Meeting: Monday November 27, 2017 7:00PM

11. ADJOURNMENT

Trustee Martel moved and Trustee Poulsom seconded that **THE MEETING BE ADJOURNED AT 8:09PM.** Voice vote carried.

  
Secretary

