

Regular Board Meeting
Thursday July 16, 2015 6:30PM
MINUTES

A. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 6:30PM on July 16, 2015 in the Library's Roehri Room.

B. ROLL CALL

Trustees Present: Beard, Berger, Gimbel, George, Martel, Poulsom, Stavinoga
Trustees Absent: None
Staff Present: Bochenski, Keegan, Levine, Thayer
Visitors Present: Tiffany Nash, Dan Pohrte, Alex Krug

C. CONSENT AGENDA

ON A MOTION BY TRUSTEE GEORGE AND SECONDED BY TRUSTEE POULSOM, AND WITH ALL TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE ITEMS ON THE CONSENT AGENDA WERE APPROVED AS FOLLOWS:

- Approve Minutes of June 18, 2015 Regular Board Meeting
- Approve Financial Report for periods ending 6/30/15
- Approve Disbursements for periods 6/1/15-6/30/15

D. RENOVATION UPDATE

With agreement from all Trustees, this agenda item was moved up to accommodate the schedule of visitors. Mr. Pohrte reported that the design development drawings are complete and have been sent to Gilbane for pricing. That pricing will be presented to the board at the August board meeting. Staff has gone on a preliminary furniture trip and has identified potential items to consider. Product Architecture + Design will narrow down options and present to the board, and they will also have samples brought in to the library for evaluation. Trustees talked about needing all furniture to be durable, easily cleaned, and practical, in addition to looking good and fitting in with the design.

Mr. Pohrte and Ms. Nash reviewed the interior and exterior finishes recommendations, and reviewed the color palettes for adults and children. In general the board liked the recommendations and did not have any major changes.

Trustees discussed the current parking lot drainage system, including the roof drains and past manhole/sewer maintenance. Trustee Martel wanted to make sure that as we are replacing the parking lot that we evaluate and replace any old or damaged piping.

The board discussed whether they wanted to hold an official, public construction kickoff event, and was in general agreement that the kickoff would be small, possibly just for trustees and staff. There are plans for a big public grand re-opening event at the completion of the project.

E. PRESIDENT'S REPORT

President Beard confirmed that the board retreat has been scheduled for Monday July 20, 2015 at 4:00PM, to be held at the Lincolnwood Village Hall.

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F. LIBRARY DIRECTOR'S REPORT

Head of Community Engagement Deb Keegan, Head of Youth & Teen Services Sharon Levine, and Library Director Su Bochenski presented the highlights of their written reports and answered questions. Director Bochenski presented the progress of the strategic plan and identified goals achieved during the second year of the plan.

G. AUDIENCE TO VISITORS

No visitors spoke during this agenda item.

H. REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE

The Friends will meet on Wednesday July 22, 2015 to review potential artists and sculptures.

I. CORRESPONDENCE AND COMMUNICATIONS

There was no correspondence.

J. NEW BUSINESS

a. Approve and Adopt Ordinance No. 2015-16/1 Determining to Levy an Additional Tax of .02% for the 2015-2016 Fiscal Year

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE STAVINOVA, AND WITH ALL TRUSTEES PRESENT VOTING "YES" WHEN ROLL WAS CALLED THE BOARD APPROVED ORDINANCE NO. 2015-16/1 DETERMINING TO LEVY AN ADDITIONAL TAX OF .02% FOR THE 2015-2016 FISCAL YEAR *[As required, a legal notice was subsequently published, and this ordinance is posted at the library and available for public inspection.]*

b. Approve amounts for Tentative Ordinance No. 2015-16/2 Providing for the Budget and Appropriations for the Fiscal Year Commencing 7/1/15 and Ending 6/30/16

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES PRESENT VOTING "YES" WHEN ROLL WAS CALLED THE BOARD APPROVED ORDINANCE NO. 2015-16/2 PROVIDING FOR THE BUDGET AND APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING 7/1/15 AND ENDING 6/30/16 *[As required, a legal notice was subsequently published indicating that the tentative B&A ordinance was approved and is available for public inspection at the library, and the board will hold a public hearing regarding the B&A on September 17, 2015 at 6:15PM.]*

c. Appoint Two Trustees to Audit the Secretary's Minutes and Other Records for FY15

President Beard appointed trustees Poulosom and Berger to conduct the annual audit of the secretary's minutes and other records for FY15.

d. Request to ban patron for disorderly conduct

Trustees discussed the phone call received by Director Bochenski on Friday June 19, 2015 from a person identifying himself as "Thomas" who "writes for the Chicago Lampoon." He initially complained about the unreliability of the wireless network, and then began asking questions regarding library employees' political and religious beliefs, and said that he "took pictures of library staff participating in an anti-white demonstration" (he was likely referring to the Stand Against Racism activity the library joined in as part of the Coming Together in Skokie and Niles Township program). He ended the phone call with a statement that sounded threatening "I'm coming to get you, bye bye" and then hung up. This incident was reported to the Lincolnwood police, and they

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recommended the board consider banning this patron on the basis of disorderly conduct (720 ILCS 5/26-1).

ON A MOTION BY TRUSTEE GIMBEL, SECONDED BY TRUSTEE GEORGE, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE BOARD BANNED THE PATRON WHO IDENTIFIED HIMSELF AS "THOMAS" FROM LIBRARY PROPERTY FOR A PERIOD OF ONE YEAR (THROUGH JUNE 19, 2016) AND REQUIRES THE PATRON TO PETITION THE BOARD TO REGAIN PRIVILEGES.

K. BOARD ACTION CHART

No items were added.

L. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Board Retreat: July 20, 2015 4:00PM
- Development Committee: August 3, 2015 6:30PM (*this meeting was subsequently rescheduled to Monday August 10, 2015 at 6:30PM*)
- Regular Board Meeting: August 20, 2015 6:30PM
- Budget & Appropriation Hearing: September 17, 2015 6:15PM
- Regular Board Meeting: September 17, 2015 6:30PM

M. ADJOURNMENT

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE GEORGE, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE MEETING WAS ADJOURNED AT 8:32PM.


Linda Poulsom, Secretary

APPROVED ON _____
INCLUDED IN _____ BOARD PACKET