

**Regular Board Meeting**  
**Thursday August 20, 2015 6:30PM**  
**MINUTES**

A. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 6:31PM on August 20, 2015 in the Library's Grant Room.

B. ROLL CALL

Trustees Present: Beard, Berger, Gimbel, George, Martel, Poulson, Stavinoga  
Trustees Absent: None  
Staff Present: Bochenski, Keegan, Lin, Thayer  
Visitors Present: Douglas Lim, Alex Krug, Dan Pohrte, Georgia Talaganis, Lydia Cohan, Howard Cohan

C. CONSENT AGENDA

Trustee George moved and Trustee Poulson seconded to APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:

- Approve Minutes of July 16, 2015 Regular Board Meeting
- Approve Minutes of July 20, 2015 Board Retreat
- Approve Minutes of August 10, 2015 Development Committee Meeting
- Approve Financial Report for period ending 7/31/15
- Approve Disbursements for period 7/1/15-7/31/15
- Approve IPLAR report for FY2015
- Approve revised Gift & Donation policy

**Ayes:** Beard, Berger, Gimbel, George, Martel, Poulson, Stavinoga. **Nays:** none. **Abstain:** none

D. RENOVATION UPDATE

With agreement from all Trustees, this agenda item was moved up to accommodate the schedule of visitors. Douglas Lim from Gilbane reviewed the estimate for the Design Development phase and asked the board to approve a final total project in order to move forward with the construction documents phase. Director Bochenski reviewed the history of the cost of the renovation project, and trustees discussed architect fees, construction fees, construction manager fees, and furniture, fixtures, and equipment.

Trustees reviewed the list of value engineering suggestions and provided opinions on each one, but ultimately agreed that Director Bochenski would be responsible for revising the scope to bring the project in on budget. In general, trustees agreed that the electric lock rough in, the insulation of the existing storm piping and the parking lot could be removed from the project. Mr. Pohrte offered ways to reduce the cost on the adult and children's reading box. The library can also bid alternates to include if the base bids come in lower than expected.

Trustee Martel moved and Trustee Berger seconded to **APPROVE THE TOTAL RENOVATION PROJECT BUDGET AT A COST NOT TO EXCEED \$5,250,000.**

**Ayes:** Beard, Berger, Gimbel, George, Martel, Poulson, Stavinoga. **Nays:** none. **Abstain:** none

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E. APPOINT BYLAWS TASK FORCE

President Beard asked for volunteers to form a task force to review and revise the library's bylaws, paying special attention to the committee structure, as discussed at the board retreat. Trustees Berger, Poulosom, and Stavinoga volunteered. Director Bochenski will schedule a meeting for the project.

F. REPORTS

- a. President Beard reported that the write up of the action items from the board retreat were included in the packet, with many of the items already implemented
- b. Georgia Talaganis, President of the Friends of Lincolnwood Library, presented an offer to donate the installation of and the sculpture "Wacko" by artist John Adduci. She specified that the sculpture must be placed in the parking lot island and it must be Wacko, otherwise the offer would be rescinded. Trustees discussed concerns regarding how large the sculpture is and if it would affect traffic sightlines, and reviewed other sculpture options.
  - Trustee Berger moved and Trustee Stavinoga seconded to **ACCEPT THE OFFER OF THE INSTALLATION OF THE SCULPTURE WACKO BY JOHN ADDUCI IN THE PARKING LOT ISLAND.** Voice vote carried.
- c. Library Director Bochenski presented the highlights of her report and reported that we received requests for 176 library cards from SD74 and 50 from SD219 as part of the online registration partnership. These cards helped us reach our "Punk the Director" goal of 500 new cards over the summer. Head of Technical Services Shao-Chen Lin presented the highlights of her report and answered questions.

G. AUDIENCE TO VISITORS

Georgia Talaganis made several comments and asked questions about the roof drainage system and the maintenance and shading of new windows. Howard Cohan made several comments and asked questions about the planned vending machines and how the process would work.

H. ADJOURN TO CLOSED SESSION

*As pursuant to 5 ILCS 120/2 C (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and to 5 ILCS 120/2 C (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*

Trustee Martel moved and Trustee George seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 8:30PM.** Voice vote carried.

I. RECONVENE OPEN SESSION

President Beard reconvened the meeting in open session at 8:34PM. Trustee Martel moved and Trustee Stavinoga seconded that **THE BOARD APPROVE THE FOLLOWING DETERMINATIONS FOR CLOSED SESSION MINUTES AND RECORDINGS:**

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<u>Closed Session at</u>	<u>Reason for Closed Session</u>	<u>Determination Made</u>
11/19/09 Regular Board Meeting	Possible land acquisition	Not released
01/28/10 Regular Board Meeting	Possible land acquisition	Not released
01/28/10 Regular Board Meeting	Possible land acquisition	Not released
06/23/11 Regular Board Meeting	Possible land acquisition	Not released
07/21/11 Regular Board Meeting	Possible land acquisition	Not released
03/20/14 Regular Board Meeting	Personnel	Not released
04/02/14 Special Board Meeting	Personnel	Not released
04/17/14 Regular Board Meeting	Personnel	Not released
02/19/15 Regular Board Meeting	Review of closed minutes	Approved and released
03/11/15 Regular Board Meeting	Personnel	Approved and not released
03/19/15 Regular Board Meeting	Personnel	Approved and released
05/26/15 Regular Board Meeting	Personnel	Approved and not released
09/19/13 Regular Board Meeting	Personnel	Destroy recording
02/20/14 Regular Board Meeting	Personnel	Destroy recording

Voice vote carried.

J. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Budget & Appropriation Hearing: September 17, 2015 6:15PM
- Regular Board Meeting: September 17, 2015 6:30PM

K. ADJOURNMENT

Trustee Martel moved and Trustee Poulson seconded that **THE MEETING BE ADJOURNED AT 8:40PM.**

Voice vote carried.

  
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Linda Poulson, Secretary